

## Minutes of the Grundtvig Project *Towards Peace* kick-off meeting

**October 17.-18. 2013, Kolding, Denmark**

Purpose of the kick off meeting:

- Mapping local level projects: concept, methods, outcomes, participants.
- International level: schedule the dates and detailed content of the international meetings and organization of documentation of project.

### **Annex 1 – Agenda**

### **Annex 2 – Project presentation from the lead partner**

<b>Meetings and tasks</b>	<b>Mobilities: Place and time</b>	<b>Step in the work program</b>
<p><i>Aim:</i> Create and decide a creative/ structure for the writing paper.</p> <p><i>Before the meeting:</i> Partners go back home to their working groups at the local level. And you decide how you will work with your group.</p> <p><i>Structures for the narrative stories:</i> Before the meeting in March Rikke and Brendan will collect and create suggestions on how the structure/guideline should be and send it out. One month before the meeting every partner should send in suggestions on guidelines/structure. A way of procession the information.</p> <p>Next meeting we invite learners from our local projects.</p>	<p>North Belfast (instead of Croatia) From 16<sup>th</sup>-17<sup>th</sup>. Sct. Patricks day. 17<sup>th</sup> of march.</p>	<p><b>Step 3, mobility 2</b></p>
<p><b>Registration of narrative stories.</b> <i>Translation:</i> Only the abstract should be translated.</p> <p>Writing paper (all partners using same structure) on wars and conflicts addressed on partner level. Remember to make a consent form for the</p>	<p><b>Deadline?</b></p>	<p><b>Step 4</b></p>

people being interviewed.  The international learners group coordinates the development of those papers and the process to collect them in one global paper.		
<b>Peace Statement meeting:</b> Presentation on lived stories from all over Europe. Paper on lived war situations in Europe. Info on innovative ways to do intergenerational work.	Brussels and Leuven, Belgium. The date for the meeting is fixed - 25-28 <sup>th</sup> of June 2014.	<b>Step 5, mobility 3</b>
<b>Presentation meeting:</b> Group of at least 5 countries (including host country) will present (learners) their local work; - the intergenerational approach,(methods, output) - the war-history in their country; - the lived stories; - the biographies of Peace-Makers presented by Project Partner 3; - follow-up of the overall progress in the project.	Warszawa, Poland. Late March 2015. (Maria will suggest dates for mobility 2 at the meeting in March.)	<b>Step 9, mobility 4</b>
<b>Meeting on the preparation of the "final output":</b> a documentation of the process and the outputs of the project.	Not decided	
<b>Final meeting to evaluate the project:</b> Presentation of the final documentation of the project. Presentation to the partners of a guided tour around the city of Nuremberg as result of the local working group of Project Partner 2.	Nuremberg, Germany	<b>Step 10, mobility 5</b>

## More decisions and "To do's"

### Number of mobilities

The project was planned for 13 participants and 8 mobilities, but the partners only wish to have 5 - 6 mobilities since we have far less participants. Luis will check if there needs to be any corrections sent in with regards to the application if there are less mobilities.

In 2 weeks from today (week 44) Fabrice and Dorothee will check if they can arrange the 6<sup>th</sup> mobility. Szabolcs Szirony and Viktoria Mihalko will also make an inquiry about hosting a mobility in Hungary. Before the end of the year either France and Hungary will be decided as host of the 6<sup>th</sup> mobility.

Everyone should remember to invite the partners to relevant seminars etc. The partners will send information to each other and start the communication now. The partners wish to not only observe but to participate and contribute in the events/seminars/meetings.

### **Distribution of tasks and roles.**

#### Project management group

Rikke, Koen, Rab, Maria, Victoria, Dorothee, Luis

#### Communication group

Fabrices, Brendan, Victoria, Koen, Rikke

#### *Key tasks:*

- Decide on format of information on shared website
- Make contact with towards Europe project with regards to joining in on their website
- Develop an evaluation form for the rest of the meetings
- Creating and moderating communication tools for the international learners and staff group
- Decide how the group will meet and how the partners will share information.

The communication group needs to have their strategy ready at the end of the year.

### **Decision: Communication**

The partners will add that they will use the platform "2WARds Europe" that has already been created.

### **Decision: Documentation of the process**

Everyone should do it the same format.

It was suggested to document by making a short video at local level and put it on the platform. To keep cost down Szabolcs will make a proposal for a guideline to ensure the same format in every country. A final decision concerning the videos should be taken during the next meeting in Belfast.

**Decision about methodology:** At the end we should compare and exchange knowledge about our experience with methodology.

			<b>Participant list</b>
<b>Country</b>	<b>City</b>	<b>Name</b>	<b>Title</b>
France	Lille	Fabrice Levy-Hadida	Director - Puppet master
France	Lille	Dorothee Saint-Maxent	Project director - Puppet manipulator
Denmark	Kolding	Rikke Winther Revsholm	Cultural Consultant
Denmark	Kolding	Lene Wul	Head of City Archives
Denmark	Kolding	Preben Nielsen	Head of Kvarterhuset (an institution that work with culture as a tool for social inclusion)
Belgium	Leuven	Koen Adams	director 30CC
Germany	Nuremberg	Bernd Windsheimer	Managing Director of the association Geschichte Für Alle e.V. - Institut für Regionalgeschichte
Germany	Nuremberg	Luis Prada	International Project Coordinator of the Cultural Department of the City of Nuremberg
Ireland	North Belfast	Rab McCallum	Coordinator of North Belfast Interface Network
Ireland	North Belfast	Breandán Clarke	Senior Peace Building Advocate with the North Belfast Interface Network, project coordinator for "Draw Down The Walls"-project
Hungary	Budapest	Szabolcs Szirony	Anthropolis Anthropological Public Benefit Association
Hungary	Budapest	Viktória Mihalkó	Monogram Tolvaly Ernő Public Benefit Foundation
Poland	Warszawa	Maria Piotrowska	Klub Inteligencji Katolickiej

## **Summary of the meeting in Kolding:**

### **Day 1, Thursday 17<sup>th</sup> of October 2013**

Venue: Nicolai Culture Complex, Skolegade 2b.

The meeting was held at the local city archives, located at a culture complex. The complex is an old school, that has been renovated and is now a culture center with an art gallery, an art cinema, a classical music venue, a culture house for children, a café, and the city archives.



### **Welcome**

Rikke and Luis went over the program for Thursday and Friday.



### **Brief introduction from all participants:**

### **Presentation of the project – Towards Peace**

Luis went over the framework of the project: working lines, expected outcome, planned meetings etc. (See Annex 1)



## Getting to know each other

The participants in the meeting were guided through a design process by Lene and Rikke. The purpose was to create understanding and trust between the partners, reflect on and map the connections between the different projects and to reduce and minimize potential barriers that can occur in an international meeting due to language difficulties.





**Group 1: Brendan, Luis, Preben, Maria**





**Group 2 Rob, Dorothee, Szabolcz, Koen**



**Group 3: Victoria, Fabrice, Bernd**





Rikke wrapped up the group presentations, reflecting on the way we deal with conflicts of the past and present using an old photo as an example by tearing it in half. Is that ok to do? To rip apart "history" like that? How do we reflect on and work with these issues – respecting people, history and beliefs, but at the same time setting them in a new context and shedding a different light on things?

### Local institutions and project presentations:

All of the participants made a presentation of their local project:

Partner	Project
Rikke Revsholm, Preben Nielsen and Lene Wul, Kolding (no.5)	<p><b>Name of the organization: Kolding Municipality</b></p> <p>The outset: glocal (global and local events). Two glocal events next year: 1864 and 1914</p> <p>We want to tell some of these stories og make people reflect on what impact it has had on our society. We will also focus on wars in other countries that affect our society.</p> <p>Theme for the project: Stairs (in an apartment building). Series of events thought the stairs. A webpage where you can press a doorbell and open the door to a story of war, conflict or peace.</p>
Rab McCallum And Breandán Clarke, North Belfast (no.6)	<p><b>Name of the organization: North Belfast Interface Network</b></p> <p>The organization was established in 2002 by community organizations to develop a strategic response to interface violence and develop community relations work in North Belfast.</p> <p>It is still a living conflict with high complexity. They will draw down the walls by creating the conditions to imagine a city without barriers.</p>
Koen Adams, Leuven (no.13)	<p><b>Name of the organization: Cultuurcentrum 30CC Leuven</b></p> <p>They will get inspired both by the history of Leuven (the fire of the Library at the University for example) and by the activities in Leuven that will be organized in remembrance of WWI: a very important exhibition in Museum M during 2014 and a big concert (Requiem composed by Piet Swerts and a concert of Leuvens Amateur Choirs in the late of August 2014) amongst others.</p>
Fabrice Levy-Hadida, Dorothée Saint-Maxent,	<p><b>Name of the organization: Association Les Mille et une Vies</b></p> <p>They joined "Towards Peace" to work with structures in other European countries and to change the perception about people</p>

Lille (no.10)	that work in the coalmine – the perception they have on themselves and on Europe. By using Puppet theater and shadow language, the group will work around the idea that memory builds the future.
Szabolcs Szirony, Viktória Mihalkó, Budapest (no.11)	<b>Name of the organizations: Anthropolis and Monogram Tolvaly Ernő Public Benefit Foundation</b> With the project "Towards Peace" Monogram Foundation will involve local adult learners and work together with them during the project period. The Foundation will represent an artistic approach in the partnership.
Maria Piotrowska, Warszawa (no.3)	<b>Name of the organization: The Club of Catholic Intelligentsia in Warsaw</b> The project "Towards Peace" is linked to the organization's goal of developing social activities for and with retired people and stimulating seniors' intra- and intergenerational relations. They will publish 4 presentations with biographies of unknown heroes who have influenced their communities during the WW2 and/or post-war period by bringing peace – Peace-Makers. They will change the negative images to positive ones through a four step process. Participants: In the center of the project are the seniors recruited out of the participants to the KIK's Academy of the Third Age.
Bernd Windsheimer, Luis Prada (no.2)	<b>Name of the organization: Geschichte Für Alle e.V. and Amt für Kultur und Freizeit (KUF)</b> During the project Towards Peace they will coordinate a local group that will bring together in workshops senior citizens with young people. The participants of the workshops will gain intergenerational experiences and intercultural competencies. The topics of the workshop will be the Second World War, National Socialism and the First World War. As a result of these meetings a guided tour around the city presenting the traces that war left on the site will be developed.

## Friday

Venue: Kvarterhuset, Junghansvej 121

The location was picked because it is a local cultural social house. Kvarterhuset has successfully used culture as a tool for social inclusion. At the time of the meeting a big circus workshop for local children was taking place outside (a social cultural project). The participants in the meeting had a chance to get a look at everything that was going on.



**Formalities and definition at international and local level (see also Annex 2).** Luis set up the program and objectives for the day.

Luis went through the formalities the partners had to be aware of during the project; project time line, financing, deadline for report, meetings. It was stressed that the partners had to contact their agency and tell them about the change of location of this first kick-off meeting.

Luis clarified mobility / travelling. The partners receive the grant according to the mobilities. If they don't use all the mobilities, the grant gets proportionally minimized. The partners can visit one of the partner institutions for a purpose relevant to the project (local and international level). At every mobility a document signed by the organizer and a description of the objectives, activities and results must be provided together with the final report. If there are any changes, write the reason in the report.

Fabrice suggested, that partners should do the reports for every event along the way instead of doing it all of reports of the end of the project. Viktória

added that we harmonize the reports. Make short shared resumes for each event.

Luis also stressed that publicity obligation is important and the most common omission in this type of projects.

The partners have to show that the project has been funded with support from the European Union by using logo and "national sentence" from their local agency.

### **Luis wrapped up the results from the seminar and talked about the next steps**

- We schedule the meetings
- Local level is the first thing the partners will work with
- We have created working groups
- Communication group should create a mailing list
- We will get a clearer picture at the second meeting and bring someone from the local learner group to the meeting

### **Evaluation of the meeting and questions.**

A thanks to Kolding and Luis for a well organized meeting. It was stressed, that key point of the project is the sharing of experience and to learn from each other.





## ***Agenda : Towards Peace kick-off meeting***

**October 17.-18. 2013, Kolding, Denmark**

### **Thursday**

Venue: Nicolai Culture Complex, Skolegade 2B

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|---------------|---|
| 13.30 – 13.45 | Welcome – (Luis and Rikke)  |
| 13.45 – 14.00 | Brief introduction from all participants  |
| 14.00 - 14.30 | Presentation of the project (Luis)  |
| 14.30 – 15.00 | Getting to know each other, part 1 (Rikke and Lene) – group work with words and pictures relating to the project                  |
| 15.00 – 15.15 | Coffee break  |
| 15.15 – 15.45 | Getting to know each other, part 2  |
| 15.45 – 16.30 | Local institutions and project presentations - Part 1<br>For inspiration: Video with Finnish refugee children in Denmark (6 min.) |
| 16.30 – 16.45 | Coffee break  |
| 16.45 – 17.30 | Local institutions and project presentations, part 2  |
| 17.30 – 18.00 | Processing the input so far   |
| 18.00         | Dinner together at Café Nicolai   |

## Friday

Venue: Kvarterhuset, Junghansvej 121

09.30 – 10.45 Project: formalities and definition at international and local level (Luis)

- Formalities to be aware of during the project
- Definition of the project at international level - what do we want to achieve?
- Exchange on how to map and share local projects: concept, methods, outcomes, participants.

10.45 – 11:00 Coffee break

11.00 – 12.30 Partnership: Definition and distribution of tasks and roles.

- Members database: functions, expertise and roles of every partner within the project.
- Web communication tools (dropbox, google)

12.30 - 13.00 Walk and talk from Kvarterhuset to the library.  
Theme: How do we work together? – Lists of best wishes

13.00 – 13.45 Lunch at Café Bergs

13.45 – 14.30 Preparation of the mobilities – meetings of the project.

14.30 – 15.00 Evaluation of the meeting and questions.

15.00 Time to visit Kolding. Experience the castle Koldinghus - Lene will take you there. (Optional)